

# A GUIDE TO YOUR MANOR HOUSE WEDDING



# YOUR VENUE OPTIONS

**18TH CENTURY MANOR ELEGANCE** 

# THE KILTHA ROOM



THE KNIGHTS BAR

LADYSBRIDGE ROOM IANIL



# INTIMATE MANOR HOUSE

THE ULTIMATE CASTLEMARTYR RESORT EXPERIENCE IS A WEDDING IN THE SUBLIME SETTING OF THE MANOR HOUSE. BELOW IS A SAMPLE OF WHAT YOUR DAY MAY ENCOMPASS.

# WEDDING PLANNER

You will have a dedicated Resort Wedding Planner who will assist you with the coordination of your Castlemartyr wedding.

# WELCOME RECEPTION

Red Carpet Arrival to The Manor House Sparkling Wine and Bottled Beers Selection of Canapés (5 varieties per guest) Homemade Lemonade Tea, Coffee and Homemade Cookies House Pianist throughout your Welcome Reception

# DINING

Five Course Menu with set Starter, Soup, choice of 2 Main Courses, Dessert, Cheese Course and Tea/Coffee with Petit Fours Half bottle of house wine per person Champagne toast

## **EVENING RECEPTION**

Late night "Posh Nosh" with a choice of Mini Sliders, Fish & Chips or Artisan Pizzas served with Tea and Coffee

# ACCOMMODATION

Your Resort Wedding Planner will liaise with our Reservations Team to arrange your bridal suite and guest accommodations.



# FINER DETAILS

### MENU

The meal is a set menu served with tea, coffee and petit fours. Sorbet can be served as an additional course for an extra €4.00 per person. We are happy to discuss any special dietary requirements and speciality menus should be ordered in advance.

# SEATING PLAN

To be submitted in electronic format, no later than 4 days in advance.

# **CIVIL CEREMONIES & CIVIL PARTNERSHIPS**

Civil ceremonies can be held on the hotel premises. Ceremony fees vary from  $\in$  500 to  $\in$ 1,200 depending on the number of guests attending and the venue reserved. Minimum numbers apply. Please note that it is the responsibility of the wedding couple to arrange their ceremony with the registrar.

# REHEARSAL DINNER, PRE & POST WEDDING DAY CELEBRATIONS

A variety of options can be provided for your pre or post wedding day party, including: Canopy Chef's Table, The Clubhouse, The Hunted Hog & Terre **DEPOSITS** 

A date may be provisionally held for up to 2 weeks, with immediate release. On receipt of signed agreement and €1,000 deposit, your date will be confirmed.

## PAYMENT

45% of estimated costs are to be paid 6 months in advance of the wedding date.

A further 45% of estimated costs are to be paid one month in advance of the wedding date. The final balance is to be settled on departure.

# VAT LEVELS

Food, Beverage & Accommodation VAT rates may be subject to change. VAT will be calculated at the applicable VAT rate at the time of the wedding in accordance with the VAT levels on the actual dates of events. NUMBERS

Anticipated numbers are to be given to the hotel 14 days in advance. Final numbers are to be confirmed 72 hours in advance. The amount of guests to be charged for will be outlined on the contract.

# JUNIOR GUEST

Children are most welcome at Castlemartyr Resort and children's menus are available. Details can be provided for Garda vetted local babysitters.

# ACCOMMODATION

Depending on the number of guests, a number of guest rooms along with your bridal suite can be arranged upon consultation with the resort's wedding planner.





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